

**MONUMENT MOUNTAIN REGIONAL HIGH SCHOOL**  
Great Barrington, MA 01230  
413 528-8506 (T) 413 528-9267 (F)

TO: ALL INTERNSHIP MENTOR/SUPERVISORS

FROM: Sean Flynn

RE: CORI Checks

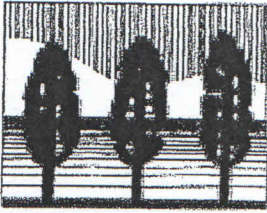
The Department of Education has recently extended its requirement that adults, whether paid or volunteer, who are interfacing with students aged 18 or younger be CORI checked. Following is an excerpt from Mass. General Law:

*Section 2 of Chapter 385 amends M.G.L. c. 71, § 38R to require that all schools conduct criminal background checks on current and prospective employees, volunteers, school transportation providers,<sup>2</sup> and others who may have direct and unmonitored contact with children. Criminal offender record information ("CORI") must be obtained from the Criminal History Systems Board (CHSB) - the state agency authorized to provide CORI to certified agencies - at least every three (3) years during an individual's term of employment or service. In addition, schools may perform CORI checks on subcontractors or laborers commissioned to do work on school grounds who may have direct and unmonitored contact with children.*

In compliance with this newly extended regulation, we ask that you complete the attached CORI Request form and return it immediately to the South Berkshire Educational Collaborative for processing. *Results from CORI checks are kept confidential.* We realize that you may have questions or concerns about a CORI check, and I encourage you to contact me directly so that I may discuss this with you. You can also go to <http://www.doemass.org/lawsregs/advisory/CORI.html> for more information.

Field Code Changed

\* Copy of Photo Identification \*  
needs to be attached



# BERKSHIRE HILLS REGIONAL SCHOOL DISTRICT

GREAT BARRINGTON • STOCKBRIDGE • WEST STOCKBRIDGE

50 MAIN STREET • P.O. BOX 617 • STOCKBRIDGE, MA 01262 • (413) 298-4017

## CORI REQUEST FORM

BHRSD CH 385

Berkshire Hills Regional School District has been certified by the Department of Criminal Justice Information Services (DCJIS) (formerly known as CORI) for access to all criminal case data including conviction, non-conviction and pending. I understand that a criminal record check will be conducted for conviction, non-conviction and pending criminal case information only and that it will not necessarily disqualify me. The information below is correct to the best of my knowledge. All items marked with an (\*) are required.

\*Please circle the appropriate purpose/school: Employee Volunteer Chaperone Parent Contractor

\*School: Muddy Brook Monument Valley Monument Mountain

### APPLICANT INFORMATION (Please Print)

\*Last Name \_\_\_\_\_ \*First Name \_\_\_\_\_ \*Middle Name \_\_\_\_\_ Suffix \_\_\_\_\_

\*Maiden Name or Alias (If Applicable) \_\_\_\_\_ Place of Birth \_\_\_\_\_ \*Date of Birth \_\_\_\_\_ \*(XXX)-( )-( )  
\*Last 6 digits of SS# (required)

\*Sex: \_\_\_\_\_ HEIGHT: \_\_\_\_\_ ft. in EYE COLOR: \_\_\_\_\_ \*Driver License/ ID Number: \_\_\_\_\_ \*State of Issue: \_\_\_\_\_

Mother's Full Maiden Name \_\_\_\_\_ Father's Full Name \_\_\_\_\_

CURRENT and FORMER ADDRESS: \_\_\_\_\_

Street Number & Name \_\_\_\_\_ City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

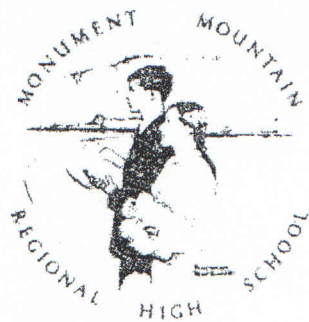
Street Number & Name \_\_\_\_\_ City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\*\*\* The above information was verified by reviewing the following form of government issued photographic identification: \_\_\_\_\_

\*APPLICANT SIGNATURE: \_\_\_\_\_

\*IDENTIFICATION VERIFIED BY: \_\_\_\_\_  
SIGNATURE OF BHRSD AUTHORIZED EMPLOYEE

REQUESTED BY: \_\_\_\_\_  
SIGNATURE OF CORI AUTHORIZED EMPLOYEE



# MONUMENT MOUNTAIN REGIONAL HIGH SCHOOL

600 Stockbridge Road

Great Barrington, MA 01230-1270

Phone: 413-528-3348 Fax: 413-528-9267

MARIANNE R. YOUNG

*Principal*

SCOTT D. ANNAND

*Assistant Principal*

The Berkshire Hills Regional School District and Monument Mountain Regional High School requires employers recruiting at the school to sign a statement that the employer complies with applicable federal and state laws prohibiting discrimination in hiring or employment practices.

Prospective employers to whom this criterion applies include those participating in career days and work study and apprentice training programs, as well as those offering cooperative work experience.

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## CIVIL RIGHTS COMPLIANCE

I hereby certify that \_\_\_\_\_ complies with applicable federal and state laws prohibiting discrimination in hiring or employment practices.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title or Position

*Monument Mountain Regional High School admits students and makes available to them its advantages, privileges and courses of study without regard to race, color, sex, religion, national origin, gender identity, sexual orientation, disability or homelessness.*