

PLEASE FAX THIS FORM WEEKLY TO:

528-9267 (Fax)

Sean Flynn (Tel: 528-3346)

**MONUMENT MOUNTAIN REGIONAL HIGH SCHOOL
INTERNSHIP ATTENDANCE REPORT – 1st Quarter**

INTERNSHIP LOCATION

STUDENT NAME

MENTOR NAME

From: _____ To: _____
Regularly Scheduled Time of Internship

INTERNSHIP SITE TEL #

Contracted Number of Hours Weekly

ENTER ACTUAL TIME WORKED

Week of:	Mon.	Tues.	Wed.	Thurs.	Fri.	TOTAL HOURS	Mentor's Signature
Sept. 6							
Sept. 13							
Sept. 20							
Sept. 27							
Oct. 4							
Oct. 11							
Oct. 18							
Oct. 25							
Nov. 1							
Nov. 8							
Make up times for any time lost:							

MENTOR COMMENTS:

(A=Absent; H = School Holiday; INS = In-Service)
(1/2 day In-Service dates: 4/26, 5/23, 6/19)
Vacation April 15-19

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**MONUMENT MOUNTAIN REGIONAL HIGH SCHOOL
INTERNSHIP ATTENDANCE REPORT – 3rd Quarter**

INTERNSHIP LOCATION

STUDENT NAME

MENTOR NAME

From: _____ To: _____
Regularly Scheduled Time of Internship

INTERNSHIP SITE TEL #

Contracted Number of Hours Weekly

ENTER ACTUAL TIME WORKED

Week of:	Mon.	Tues.	Wed.	Thurs.	Fri.	TOTAL HOURS	Mentor's Signature
Feb. 21	Vac.	Vac.	Vac.	Vac.	Vac.		
Feb. 28							
Mar. 7							
Mar. 14							
Mar. 21							
Mar. 28							
April 4							
April 11							
Make up times for any time lost:							

(A=Absent; H = School Holiday; INS = In-Service)

MENTOR COMMENTS:

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**MONUMENT MOUNTAIN REGIONAL HIGH SCHOOL
INTERNSHIP ATTENDANCE REPORT – 4th Quarter**

INTERNSHIP LOCATION

STUDENT NAME

MENTOR NAME

From: _____ To: _____
Regularly Scheduled Time of Internship

INTERNSHIP SITE TEL #

Contracted Number of Hours Weekly

ENTER ACTUAL TIME WORKED

Week of:	Mon.	Tues.	Wed.	Thurs.	Fri.	TOTAL HOURS	Mentor's Signature
April 18	Vac.	Vac.	Vac.	Vac.	Vac.		
April 25							
May 2							
May 9							
May 16							
May 23							
May 30	H						
June 6							
June 13							
June 20	1/2 day						
Make up times for any time lost:							

MENTOR COMMENTS:

(A=Absent; H = School Holiday; INS = In-Service)
(1/2 day In-Service dates: 11/18, 12/9, 1/14, 2/17,
2/18, 4/5, 5/16, 6/20)
Vacation: April 18-22